

**ALAMO CHAPTER #5, DEPARTMENT OF TEXAS**  
**Executive Committee Meeting Minutes**  
**September 07, 2023**

**Meeting:** Zoom

**Meeting Opened:** Commander Kathy Kaberides opened the meeting at 7:10 pm.

**Officers present:**

- Commander Kathy Kaberides
- Jr. Vice Commander Joseph Harrison, Jr
- Treasurer Chrystina Power
- Adjutant Donna Nious
- Judge Advocate Gwen Thompson
- Sgt-At-Arms Rickey Vasquez

**Officers Absent:** Chaplain Clyde Bragg, Jr. – Excused

-Commander Kaberides informed everyone that Sr. Vice Commander Jerome Coleman has submitted his resignation to step down from his position and Jr. Vice Commander, Joseph Harrison, Jr. is now the Sr. Vice Commander in accordance with our Constitution and Bylaws.

-Commander Kaberides will be nominating James Francisco for the position as Jr. Vice Commander. This will be voted on by the membership. (1<sup>st</sup> motion at the Sep meeting)

-Past Commander Len Arroyo will be the Installing Officer.

-Commander discussed the changing of banks is on hold pending correction of the Chapter name on the State of Texas records to match the name on our IRS Exemption. (Old Business)

-November and December Meals – Previous year we went to Golden Corral for the December November meal and brought in food for the December meal. We need to get quotes using an estimate of 100 guests for each month. Dates for meals will be Nov 18 and Dec 16, 2023. Deadline for quotes will be Sep 30, 2023. Recommendation by the Executive Committee is to form a Hospitality Committee to handle obtaining the quotes and due to the short time span, to ask membership to authorize the Hospitality Committee to make the decision of whether we cater in or eat out. A motion will need to be made at the monthly chapter meeting. (Motion 2).

-Judge Advocate will ask for Volunteers to support our Forget-Me-Not fundraiser on October 25<sup>th</sup> at Sam's Club on I-35 and Judson Road.

-Revisions of Standing Rules – must be approved by membership. (New Business)

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**Additions:** Voucher must be provided with signatures of 2 authorized Chapter Line Officers on the bank account to withdraw any cash from the bank.

Cash cannot be withdrawn with the Credit Card.

The Executive Committee will review the bank statement each month prior to the Chapter Meeting.

The statement to remove QuickBooks which was approved at last month's meeting needs to be amended in the Standing Rules.

Chapter Service Officers will submit a monthly report to the Lead CSO adding the phone number and email address of the veterans being assisted. The form will be amended and presented with the Standing Rules.

-As Commander Kaberides is the new Commander appointments need to be made for the Benefits Protection Team Leader, Women Veteran Advocate, Lead Chapter Service Officer and Hospitality Committee and Chair. (New Business)

-Update to the VG Clark Cancer Relief Fund report will be given by the Judge Advocate (New Business)

**Upcoming Events:**

**23 September** – The MSD will be presenting an Award to Alamo Chapter #5 – Commander, Sr. Vice Commander, Adjutant and one other member will attend.

**24 September** – Freddie Aquiles Open Golf Tournament sponsored by the National Association of Letter Carriers – 4-person team was donated to represent the Chapter and a portion of the proceeds will be donated to our Chapter. Joseph Blancarte, a chapter member is the POC for the event. 2-4 Volunteers are needed.

**25 September** – 12-4pm – NSO Seminar at Patriot Heights. The Commander will confirm that this is a private seminar for the residents and not open to the public. Minimum CSO support is required.

**26 September** – SACVF event at Magnolia Pancake House, 10319 Huebner Rd, SA. Pancake eating Competition – Table for 10 has been donated for Alamo Chapter #5.

Commander Kaberides closed the meeting at **8:13 pm**.

Donna Nious

Donna Nious  
Adjutant, DAV Alamo Chapter 5

Date 9/14/2023

Kathleen Kaberides

Kathleen Kaberides  
Commander, DAV Alamo Chapter

Date 09/14/2023